

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 16, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 16, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, Assistant County Attorney Jeff Fuge, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda with an addition to discuss title requirements for plats. Motion seconded by Montzka, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by Montzka, seconded by DuBose, the Board moved items 1-9 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:39 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the Consent Agenda and remove item #5. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Mndot Detour Agreement and Resolution
- 3.) R&B Committee Recommendation – CSAH 19 Reconstruction Project
- 4.) R&B Committee Recommendation – CR 60 Resurfacing Project
- 5.) ~~R&B Committee Recommendation – Mndot Joint Powers Agreement for TH 8 Project~~

- 6.) R&B Committee Recommendation – Prof. Service with SHE Inc. for Wetland Services
 - 7.) R&B Committee Recommendation – Right of Way Acquisition Services with WSB
 - 8.) R&B Committee Recommendation – State of Minnesota LiDAR Agreement
 - 9.) R&B Committee Recommendation – Amendment to the Harris Road Reversion Agmt.
 - 10.) Minutes from the February 2, 2022 Meeting
 - 11.) Payment of County’s Warrants and Miscellaneous Bills
- Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 12.) Budget Adjustment – Vault Scanning Project
 - 13.) Credit Card Request – Mark Hendrickson, Probation Director
 - 14.) Temporary Liquor License Request – Wild Rivers Conservancy

Environmental Services Director Kurt Schneider presented the Board with the Director’s Report and action items. ***No action was taken.***

On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services/Zoning Director’s Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to extend the time for acting on the Shaun Fielder Rezoning Application at 2574 Crest Way, Nessel Township, PID#06.00518.00 for a period not to exceed 60 days so as to allow Planning Commission public hearing and review on April 7, 2022, and County Board action as early as April 20, 2022 and no later than May 18, 2022 in accordance with the regular meeting schedule of the respective bodies; and direct staff to issue written notification of the extension authorized by this motion and that such written notification state that the extension is made to allow for regular meeting conduct and public hearing docket scheduling; and to allow the Planning Commission to consider the application in that time frame with and make a recommendation to the County Board for determination. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to extend the time for acting on the Wild Mountain Properties Conditional Use Permit Amendment application at 16906 Wild Mountain Road, Amador Township, PID#01.00096.00 for a period not to exceed 60 days so as to allow further Planning Commission review on April 7, 2022, and County Board action on April 20, 2022; and direct staff to issue written notification of the extension authorized by this motion and that such written notification state that the extension is made to allow for evaluation and review of the identified concerns and develop additional recommendations as requested by the Planning

Commission; and to allow the Planning Commission to consider the application in that time frame with the additional information and make a recommendation to the County Board for determination. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the purchase of Custom Goldeneye restroom facility for Checkerboard County Park, Quote from Huffcutt Concrete, LLC., at a total estimated cost of \$45,275 not to exceed \$60,000 as a budgeted CIP expense. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to authorize and approve the fulltime equivalent status of the County Water Resources Manager position from .50 FTE to 1.0 FTE. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve discuss the fulltime equivalent status and Chisago Lakes Lake Improvement District budget adjustment authorizing the Chisago Lakes Lake Improvement District assigned Water Resources Specialist position increase from .50 FTE to 1.0 FTE at the next Budget and Finance Committee meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the purchase of a 2022 Vermeer BC900XL Brush Chipper, Government Purchase not to exceed \$35,000 as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:07 p.m.

END TIME – 7:08 p.m.

0 letters, 0 emails, # of **SPEAKERS** - 1

On motion by Montzka, seconded by DuBose, the Board moved to accept the February 9th Budget and Finance Report and use the Federal ARPA funds as a ‘one-time’ standard allowance for lost revenue for ‘government services’ compared to the lost revenue formula. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the K9 and training donation of \$10,000 from McDonough K9 and approve the acceptance of the \$7500 grant from the U.S. Police Canine Association. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve by Resolution the acceptance of a donation of \$5000 from Aftermath Services LLC for the Sheriff's Office. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve a credit card for Sergeant Ryan Edmonds, CCSO. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the Out of State travel request for Jake Thompson to attend the IWCE training. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to review the Community Health Board Annual Grant Concurrence Letter. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the attached Proclamation, proclaiming February 21-25, 2022 as "School Board Appreciation Week in Chisago County." The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the License Applications for DH Entertainment Inc., which are the new owners of Flickabirds in Rush City. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to request the County Attorney to review the zoning ordinance which requires a title opinion vs. a title opinion. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board adjourned the meeting at 7:49 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board