

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, May 18, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, May 18, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Dunne, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved items 1-2 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:38 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – SP 013-623-010 LRIP Agreement

**RESOLUTION NO. 22/0518-1  
EXHIBIT E FOR GRANT AGREEMENT TO STATE  
TRANSPORTATION FUND LOCAL ROAD IMPROVEMENT PROGRAM  
GRANT TERMS AND CONDITIONS SP 013-623-010**

**WHEREAS**, Chisago County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this project is available; and

**WHEREAS**, the amount of the grant has been determined to be \$500,000 by reason of the lowest responsible bid;

**NOW THEREFORE, BE IT RESOLVED** that Chisago County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- 3.) Minutes from the May 4, 2022 Meeting
- 4.) Payment of County's Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

- 5.) Applications for Abatements (reduction) of Property Taxes
- 6.) Renewal of Liquor, Wine, Club or 3.2% Licenses
- 7.) Authorization to Transfer Funds and to Approve Annual Carryover of Dedicated Funds
- 8.) 2022A Refunding Debt Budget Adjustment

**Presentation** – Annual Medical Examiner Report – Dr. A. Quinn Strobl

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. *No action was taken.*

On motion by Dunne, seconded by DuBose, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

**CITIZENS FORUM**

**TIME** – 7:00 p.m.      **END TIME** – 7:00 p.m.  
# of **SPEAKERS** - 0

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution No. 22/0518-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Preliminary Plat of Kaminski Estates located at 53145 Bayberry Avenue, Amador Township, (PID #06.00149.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

**RESOLUTION NO. 22/0518-2**  
**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA, APPROVING THE PRELIMINARY PLAT OF KAMINSKI ESTATES**

**WHEREAS**, Nicholas Kaminski & Alison Kaminski, property owners, and Brad Brunet, applicant, submitted an application dated received February 9, 2022 and considered complete on February 15, 2022 for the Preliminary Plat of Kaminski Estates; and

**WHEREAS**, the subject site is generally located at the northeast corner of North Lake Drive W. / CSAH 2 and Bayberry Avenue in Nessel Township and is located in the Agricultural (AG) District / Shoreland Management District; and

**WHEREAS**, the subject site is 38.8 acres in size and legally described as:

PID 06.00149.00

*The Southwest Quarter of the Southwest Quarter of Section 3, Township 37, Range 22, Chisago County, Minnesota.*

*EXCEPTING THEREFROM all that part of Southwest Quarter of the Southwest Quarter of Section 3, Township 37 North, Range 22, lying westerly of the centerline of existing town road (now known as Bayberry Avenue) and lying north of the south 660 feet thereof.*

**WHEREAS**, notice was provided and on April 7, 2022 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Land Services Coordinator, the applicant and/or property owner, and invited members of the public to comment; and

**WHEREAS**, the Planning Commission determined that the application did not include sufficient information to complete a thorough review of the proposed Preliminary Plat and tabled the request in order to allow the applicant time to submit additional supporting documentation, specifically compliance with the County's Home Site Area standard and septic system requirements; and

**WHEREAS**, the Planning Commission continued its review of the application on May 5, 2022 and recommended approval of the Preliminary Plat of Kaminski Estates with conditions, per Resolution No. PC2022-0503; and

**WHEREAS**, the Board of Commissioners considered the request and the Planning Commission's recommendation at its May 18, 2022 meeting and determined the Preliminary Plat of Kaminski Estates to be consistent with the intent of the County's Zoning and Subdivision Ordinances.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Chisago County, Minnesota hereby approves the Preliminary Plat of Kaminski Estates, subject to the following conditions:

1. The Preliminary Plat of Kaminski Estates is approved per plat drawing dated signed April 27, 2022. Any deviation from the approved plat drawing shall require further review by the Planning Commission and approval by the County Board.
2. Prior to request for Final Plat and when ground and weather conditions allow, the County shall verify the soils report and soil borings for suitability of septic systems and the wetland delineation.
3. The applicant shall obtain all necessary and applicable permits from Federal, State, and County jurisdictions for any wetland impacts prior to commencement of development.
4. The applicant shall submit request for Final Plat within one year following approval of the Preliminary Plat unless an extension of time if requested by the applicant and granted by the County Board upon recommendation of the Planning Commission.

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution No. 22/0518-3, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving a Conditional Use Permit allowing a Major Home Occupation at 30761 Mattson Lane in Chisago Lake Township (PID #02.00853.10). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

**RESOLUTION NO. 22/0518-3**  
**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA, APPROVING A CONDITIONAL USE PERMIT ALLOWING A MAJOR HOME OCCUPATION ON PROPERTY LOCATED AT 30761 MATTSON LANE IN CHISAGO LAKE TOWNSHIP**

**WHEREAS**, Justin Lupkes & Katie Lupkes, property owners and applicants, submitted an application dated received March 24, 2022 and considered complete on April 4, 2022 for a Conditional Use Permit allowing a Major Home Occupation on property located at 30761 Mattson Lane in Chisago Lake Township; and

**WHEREAS**, the subject site is located in the Rural Residential II (RRII) District; and

**WHEREAS**, the subject site is 2.00± acres in size and legally described as:

PID 02.00853.10

The land referred to herein is situated in the state of Minnesota, Chisago County described as follows:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4) of Section 31; Township 34 North, Range 20 West, described as follows:  
Commencing at the northeast corner of said Section 31; thence South 89 degrees 58 minutes 45 seconds West assumed bearing along the north line of said Northeast Quarter, a distance of 2603.30 feet;  
thence South 29 degrees 27 minutes 59 seconds West, a distance of 90.18 feet;  
thence Southerly, a distance of 287.53 feet along a tangent curve, concave to the East, having a radius of 310.55 feet and a central angle of 53 degrees 02 minutes 57 seconds;  
thence Southerly, a distance of 79.38 feet along a tangent curve, concave to the West, having a radius of 431.52 feet and a central angle of 10 degrees 32 minutes 22 seconds, to a point hereinafter known as "Point A";  
thence continuing Southerly along the last above described curve, a distance of 291.99 feet (central angle of 38 degrees 46 minutes 13 seconds); thence South 25 degrees 43 minutes 36 seconds West, a distance of 91.92 feet;  
thence South 64 degrees 16 minutes 24 seconds East, a distance of 100.00 feet;  
thence South 48 degrees 41 minutes 02 seconds East, a distance of 273.47 feet to the point of beginning of the parcel to be described;  
thence continuing South 48 degrees 41 minutes 02 seconds East, a distance of 192.00 feet;  
thence North 13 degrees 22 minutes 21 seconds East, a distance of 567.42 feet to the intersection with a line that bears South 71 degrees 35 minutes 32 seconds East from said "Point A";  
thence North 71 degrees 35 minutes 32 seconds West, a distance of 160 feet to the intersection with a line that bears North 14 degrees 33 minutes 54 seconds East from the point of beginning;  
thence South 14 degrees 33 minutes 54 seconds West, a distance of 491.59 feet to the point of beginning.

**WHEREAS**, notice was provided and on May 5, 2022 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Land Services Coordinator, the applicant, and invited members of the public to comment; and

**WHEREAS**, the Planning Commission recommended approval of the CUP with conditions, per Resolution No. PC2022-0501; and

**WHEREAS**, the Board of Commissioners considered the request and the Planning Commission's recommendation at its May 18, 2022 meeting and made the following findings per Zoning Ordinance Section 8.04 C:

- |            |  |
|------------|--|
| Factor #1  | The [proposed action is consistent with the] Comprehensive Plan and development policies of the County;  |
| Finding #1 | Chapter 6 of the Chisago County Comprehensive Plan identifies a goal of providing for a range of economic diversity and development opportunities to maintain and strengthen the County's economy, with a policy of continuing to allow and encourage Home Occupations in all zoning districts if performance standards are met. The County finds that the proposed Major Home Occupation is consistent with the Comprehensive Plan and meets all performance standards provided in Zoning Ordinance Section 4.04 C. |

- Factor #2 The proposed use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area;
- Finding #2 Being that the proposed Major Home Occupation will not increase population and will not generate excessive traffic, the County finds that the use will not create any demand on existing parks, schools, streets or other public facilities.
- Factor #3 The proposed use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development does not suffer undue negative impact and there will be no significant deterrence to future development;
- Finding #3 The proposed Major Home Occupation will be partially located in the single family dwelling and partially located in an accessory structure. The applicants are not proposing any outdoor storage or display. The County finds that the proposed Major Home Occupation will be sufficiently screened from adjacent development by distance, existing vegetation (north and south of the proposed accessory structure) and by way of the use being conducted entirely indoors.
- Factor #4 The proposed use and site will have an appearance that will not have an adverse effect upon adjacent properties;
- Finding #4 The proposed Major Home Occupation will be partially located in the single family dwelling and partially located in an accessory structure. The applicants are not proposing any outdoor storage or display. There is no evidence to suggest that the appearance of the existing single family dwelling or proposed accessory structure have had or will have an adverse effect upon adjacent properties; therefore, there's no evidence to suggest that the proposed use will have an aesthetically adverse effect upon adjacent properties.
- Factor #5 The proposed use, in the opinion of the County, is reasonably related to the overall land use goals of the County and to the existing land use;
- Finding #5 The subject site is zoned Rural Residential II (RRII) District and is currently developed with a single family home and the property owners / applicants have applied for a building permit for the proposed accessory structure. Both single family homes and accessory structures are permitted in the RRII District. Further, Major Home Occupations are allowed within the Rural Residential II (RRII) District with approval of a Conditional Use Permit. The County finds that the proposed Major Home Occupation is clearly secondary in nature to the principal use and is compatible with the existing land use.
- Factor #6 The proposed use is consistent with the purposes of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use;

- Finding #6 The Zoning Ordinance defines Major Home Occupation and establishes performance standards for approval of Major Home Occupations. The County finds that the proposed Major Home Occupation meets the intent of the defined land use and the intent of the Rural Residential II (RRII) District.
- Factor #7 The proposed use will not cause traffic hazard or congestion; and  
 Finding #7 The County finds that the proposed Major Home Occupation will not generate a significant increase in traffic, and will, therefore, not cause a traffic hazard or congestion on Mattson Lane, Lofton Avenue / CSAH 24, or other surrounding roadways.
- Factor #8 The proposed use will not adversely impact existing nearby properties by intrusion of noise, glare or general unsightliness.  
 Finding #8 The County finds that the proposed Major Home Occupation will not adversely impact nearby properties by intrusion of noise, glare or general unsightliness, based on distance, existing vegetation (north and south of the proposed accessory structure) and by way of the use being conducted entirely indoors. The proposed Major Home Occupation will not be open to the public, further limiting potential for noise.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Chisago County, Minnesota hereby approves the request for CUP, subject to the following conditions:

1. The Major Home Occupation shall be operated in conformance with the proposal elements identified in the application for Conditional Use Permit, including the written narrative and site plan dated received March 24, 2022. Any significant deviation, as determined by Chisago County Department of Environmental Services staff, shall require further review by the Planning Commission and approval by the County Board of Commissioners.
2. Any change involving enlargement, intensification or expansion of use, or change not specifically permitted by the Conditional Use Permit shall require County Board approval of a Conditional Use Permit Amendment.
3. The Major Home Occupation shall be allowed to be conducted within an accessory structure and no outdoor storage or display shall be permitted.
  4. Hours of operation shall be 8:00 am – 8:00 pm seven days a week.
5. The Major Home Occupation shall be open to the public only for item pick-up or drop-off by appointment.
6. There shall be no more than two employees in addition to those persons residing in the dwelling.
7. The Major Home Occupation shall be allowed the use of one business vehicle and one trailer and both shall be stored inside the attached garage or accessory structure.

8. Any noise and/or vibration generated from the use shall be in compliance with Minnesota Pollution Control Agency standards.
9. Annual certification of the Conditional Use Permit is required. The permit holder shall notify the County annually that the activity permitted by the CUP is ongoing and the activities being conducted continue to adhere to the conditions of approval. Failure to maintain certification may be a basis to revoke the Conditional Use Permit. The property shall be made open and available for regular inspection at any time during reasonable hours by the Chisago County Department of Environmental Services and/or any duly authorized law enforcement agency.
10. Violations of the conditions contained herein shall be cause for the revocation of the Conditional Use Permit upon action of the County Board.

On motion by DuBose, seconded by Montzka, the Board moved to approve Resolution No. 22/0518-4, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, denying a Text Amendment to Zoning Ordinance Section 5.09 Rural Residential II (RRII) District Pertaining To Bed and Breakfast Establishments. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

**RESOLUTION NO. 22/0518-5**  
**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA, DENYING A TEXT AMENDMENT TO ZONING ORDINANCE SECTION 5.09 RURAL RESIDENTIAL II (RRII) DISTRICT PERTAINING TO BED AND BREAKFAST ESTABLISHMENTS**

**WHEREAS**, Zoning Ordinance Section 5.09 states that the purpose of the Rural Residential II (RRII) District is to provide a transition area between agricultural areas and higher density rural residential areas; and

**WHEREAS**, Zoning Ordinance Section 5.09 Rural Residential II (RRII) District provides “*Bed and breakfast establishments, as a principal use or accessory use in structures determined by the Zoning Administrator to be of historical or architectural significance.*” as an allowable Conditional Use; and

**WHEREAS**, Jennifer Arriola & Mark Arriola, applicants, submitted an application dated received April 1, 2022 and considered complete on April 4, 2022 for a Text Amendment to Zoning Ordinance Section 5.09 Rural Residential II (RRII) District, C. Conditional Uses, 10. Bed and breakfast establishments in order to eliminate the requirement that the structure be deemed to be of historical or architectural significance; and



**WHEREAS**, notice was provided and on May 5, 2022 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Land Services Coordinator, the applicant, and invited members of the public to comment; and

**WHEREAS**, the Planning Commission recommended denial of the request, per Resolution No. PC2022-0502; and

**WHEREAS**, the Board of Commissioners considered the request and the Planning Commission's recommendation at its May 18, 2022 meeting and determined that the request was not consistent with the intent of the County's Zoning or Comprehensive Plan.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Chisago County, Minnesota hereby denies the request for Text Amendment based on the following findings:

The proposed Text Amendment could have the following impacts in the RRII District:

1. Potential for increase in traffic;
2. Depending on the size of the property, there could be potential for parking concerns; and
3. Depending on the size of the property, there could be potential for noise concerns.

On motion by DuBose, seconded by Dunne, the Board moved to accept the approval of the Implementation Policy Committee and to approve the Lower St. Croix Comprehensive Watershed Management Plan, Annual Plan of Work for 2022-2023, as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the transfer of up to \$4,375 from CIP ESD-0106 Kost Dam Park ADA Ramp Mud Jacking Repair project to the CIP ESD-00064 Sunrise Prairie Regional Trail subgrade corrections and repair project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to accept the 2021 Annual Report of Chisago County Parks and Trails Division of the Environmental Services Department. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to accept the May 11<sup>th</sup> Budget and Finance Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve deferring PWKS-0168 & PWKS-0206 (1-ton pick up trucks) from the 2022 CIP to the

2023 CIP, however County Engineer Joe Triplett should order the trucks now so possession of the trucks can be taken in 2023 and additionally use 2022 CIP funds allocated for the Harris Wash Bay (\$275k) to be used to purchase the Brine Equipment, with the additional \$10k needed for the inflationary costs of the Brine Equipment to come from 2022 unallocated CIP funds and the increased cost to the sign truck, \$6,700 from unallocated 2022 CIP funds. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the attached 2023 DRAFT Budget and Levy Department schedule. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve hiring a .6 Parks Office Support and a .4 Admin/HR Office position. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the County Administrator to have authority to approve \$1,000 purchases using ARPA funds without Board approval due to timing restraints. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve allocating \$2,132 in ARPA funds for a canoe, electric motor, lithium battery for use in testing county waters that are not accessible with a boat launch. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve allocating \$4,200 in ARPA funds for 2 laptop computers and software for the two UMN Extension staff members and their programming. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve allocating \$60,000 in APRA funds to update the County's COOP and Emergency Operations Plans. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to set up a county-wide broadband meeting with Hometown Fiber to discuss the county's \$3 million commitment to the county's broadband infrastructure. The committee decided to host a meeting on Tuesday, May 24<sup>th</sup> at 5:00 p.m. at the Chisago County Government Center. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the 2022 State of Minnesota Federal Boating Safety Supplemental Patrol Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the contract between Chisago County and Wendy Cook and David Cook for Emergency Foster Care. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Professional/Technical Services Contract between Mackenzie Halfen and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Student Affiliation Agreement with University of Northwestern-St. Paul for offering clinical experiences for qualified nursing students preparing for nursing careers. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the State of Minnesota Department of Human Services County Grant Contract amendment - Child and Teen Checkups Program 2021 – 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve the JPA with the State of Minnesota Department of Corrections – Prosecution Services – MCF-Rush City. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Discussion Broadband Meeting/ARPA – Tuesday, May 24<sup>th</sup> at 5:00 p.m.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board adjourned the meeting at 8:23 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

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Richard Greene, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Clerk of the Board