

CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, May 19, 2022 - **DRAFT**

At 3:00 pm, Thursday, May 19, 2022 the Chisago County Park Board of Directors met in regular session at the Chisago County Government Center. The following members present: Gregg Carlson, Jolene Wille, Frank Storm, Jill Sicheneder, and Dan Kaiser. Absent: None. Also present: Commissioner Greene, Joe Tart; Park Director, and Kurt Schneider; Environmental Services Director.

Meeting Summary:

- Unanimously the Board approved the agenda
- Unanimously the Board approved April 21, 2022 meeting minutes

Chair Carlson called the meeting to order and led the assembly in the Pledge of Allegiance. A roll call of the Board members was taken. A quorum was established with all members present.

Motion by Dan Kaiser to approve the agenda. Second by Jolene Wille and carried unanimously.

Motion by Frank Storm to approve the April 21, 2022 minutes. Second by Dan Kaiser and carried unanimously.

Citizen's Forum – No one present.

Old Business

County Board May 18, 2022 Meeting – Update & Request for Board Action (RBA)

Commissioner Greene provided a brief overview of the redistricting of the County Commissioner districts and impacts on the Park Board. Park Board members will fulfill their term and updating membership will be dealt with at the end of term. Director Schneider indicated staff is working with the County Attorney's office for recommendations on redistricting impacts to County Boards and Commissions. Director Tart provided an overview of two County Board Requests for Board Action (RBAs). First RBA was the review/highlight of the 2021 Annual Report. Second RBA was the Sunrise Prairie Regional Trail (SPRT) subgrade paving project. Two qualifying quotes were received. Bluhm Construction was picked and the quote was \$2,950 over 2022 Capital Improvement Fund budget. Budget adjustment will be made.

New Business

Capital Improvement Projects (CIPs) – Progress & Update

Director Tart highlighted progress on the following projects: Kost Dam playground installation, SPRT Subgrade corrections and repaving, Checkerboard restroom installation, Ki Chi Saga Shelter Ramps, Mud-Jacking repairs, Security Lighting and Electrical projects at various parks and Swedish Immigrant Regional Trail – Erosion Control project.

Storm Damage Report

Director Tart highlighted storm damage from large wind gusts on May 9, 2022 at Ki Chi Saga Park. Both the equipment storage building and shelter near the soccer field had shingles, soffit and fascia damaged. The new ballfield dugout roof was blown off. Lots of trees were down on the hiking trail and staff has

been busy cutting and removing debris.

Administration Update

Director Tart reviewed: 2023 Operations and CIP Budgets, 2021 Capital Asset Review, Approval Process for CIP Projects, MCIT Review, Budget Adjustments, and Ki Chi Saga Athletics. In-house baseball could draw up to 400 participants. Director Tart has been updating the 2022 Parks Maintenance List, Reservations, grant reporting, and Department of Motor Vehicles (DMV) Registrations. Orientations have been taking place for new seasonal staff. Director Tart contacted Gopher One for locates, Xcel Energy for installation of a new service line, surveying work along SPRT, and well water testing for Department of Health.

Miscellaneous

Parks and Trails Maintenance

Staff will be working on the following:

SPRT: Flair mow to eliminate overgrowth, landscaping repair at trailheads, installation of kiosks at North Branch and Wyoming trailheads, and portable restroom enclosure repairs.

Swedish Immigrant Regional Trail: May installation of bench near Rydeen Ave, landscaping beds at Taylors Falls trailhead, installation of kiosks signs, tree removal near sewer pond, and leveling benches along trail.

Fish Lake: Replacement of dock boards and bumpers, repair beach and add beach sand, level benches, installation of restroom and dumpster enclosures near boat launch, update landscaping near park sign, update equipment and enhance recreational areas (add mulch, replace sand, brush out and trim trees) and make repairs and updates around picnic area.

Kost Dam: Update landscaping around park sign, prep for new playground area, and make repairs and updates around picnic area.

Dennis Frandsen: Remove dead trees and shrubs on disc course, install new culvert at hole number five, add trail mix to hiking trail, trim and widen path to small fishing dock, stain fishing pier, and mow pollinator planting area, and make repairs and updates around picnic area.

Ki Chi Saga: Repairs around shelter areas, install kiosk near restroom building, trim trees and remove vines, replace light and paint equipment storage building, update landscaping, repair fencing, add playground mulch, cleanup campsites, aerate turfgrass in playing fields, straighten up ballfield foul poles, level out picnic tables in open areas, add trail mix to hiking trail, trim/remove high tree roots, mow pollinator planting area, and add water line at Karl Osker House.

Checkerboard: Update parking area with handicap stalls and identify parking areas, update landscaping and additional seeding, install swing set boarder, weed matting and spring rockers at playground, and install new water pump.

Rain Day for All Parks & Trails: Power wash all shelters and restrooms, trim brush and overhanging branches on east side of entire SPRT, clean and detail inside of work trucks, organize outside of shop grounds and around buildings, add playground mulch, and replace and install signs/posts.

Adjourn – Motion by Dan Kaiser to adjourn the meeting. Second by Jolene Wille and carried unanimously at 3:48 pm.