

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, July 06, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, July 06, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the board moved to open the Health and Human Services Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Chair Greene gave the gavel to Vice-Chair Montzka.

Health and Human Services Director Robert Benson provided the department updates. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board moved to add items 1-6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – PH Service Agmt to the Blue Plus Referral Health
- 4.) HHS Committee Recommendation – Grant Amend. – PH Emergency Preparedness (PHEP)

- 5.) HHS Committee Recommendation – MDH Project Agmt Amend. – Follow Along Program
- 6.) HHS Committee Recommendation – Prof/Tech Services Contract with Survey Systems Inc
- 7.) Payment of County’s Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

- 8.) Minutes from the June 16, 2022 Regular Meeting
- 9.) Application for Exempt Gambling Permit – Pheasants Forever

RESOLUTION NO. 22/0706-1
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE
FOR PHEASANTS FOREVER – CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at the Lent Town Hall located at 33155 Hemingway Ave., Stacy, MN 55079.

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- 10.) 2022 Temporary Liquor License Requests

On motion by Montzka, seconded by DuBose, the Board moved to approve the Contract with Stonebrooke Engineering to design the replacement bridge for structure L0145 on CSAH 16. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the 2022 Crack Seal Project and award the project to Fahrner Asphalt Sealers of Eau Claire, WI. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Epidemiology and Laboratory Capacity for Infectious Diseases (ELC) Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:**

None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Out of State Travel request for the CCSO Chaplains to attend the training seminar for the International Conference of Police Chaplains Region 3 in Bismarck, North Dakota, September 19 – 22, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to reestablish the 2022 mileage reimbursement rate at \$.625 per mile and \$.35 per mile when a personal vehicle is used when a county vehicle is available for usage. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved table the summary of the June 15th Closed Session evaluation of County Administrator Chase Burnham pursuant to MN Statute 13D.05 subd. 3, until the July 20th Board of Commissioner meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the issuance of Chisago County's ARPA Fund allocation to Rush City, North Branch, and Forest Lake as allocated pursuant to the 2022 Chisago County ARPA School Grant Program. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Updated Low Income SSTS Grant Policy; authorize the Application for MPCA SSTS low-income Fix-up Grant Funds; and authorize disbursement of any awarded Low Income Subsurface Sewage Treatment System Upgrade Grant Funds in accordance with the Low Income SSTS Grant Policy as Presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve the out of state travel for Enterprise Services Emergency Communications Systems Manager, Jake Thompson to attend the National APCO and Motorola Trunked User Group training in Anaheim, CA from 8/7-8/13/2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

CITIZENS FORUM

TIME – 7:00 p.m. **END TIME** – 7:00 p.m.

of **SPEAKERS** - 0

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 7:04 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board