

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, September 07, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 07, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the agenda. Motion seconded by Dunne, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the board moved to open the Health and Human Services Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Chair Greene gave the gavel to Vice-Chair Montzka.

Health and Human Services Director Robert Benson provided the department updates. *No action was taken.*

On motion by DuBose, seconded by Greene, the Board moved to add items 1-6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:42 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – MDH Comm. Health Board Grant Agmt Amend.
- 4.) HHS Committee Recommendation – Rasmussen Uni for the provision of Clinical Exp.

- 5.) HHS Committee Recommendation – SHIP Grant Agreement – Wyoming Elementary
- 6.) HHS Committee Recommendation – SHIP Grant Agreement – Rush City School District
- 7.) Payment of County’s Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

- 8.) Minutes from the August 17, 2022 Regular Meeting
- 9.) Temporary Liquor License Request – OMNI Brewing Co LLC
- 10.) Applications for Abatements (reduction) of Property Taxes

PRESENTATIONS:

County Recorder – Annual Report for Fiscal Year 2021

On motion by DuBose, seconded by Dunne, the Board moved to accept the County Recorder Annual Report for Fiscal Year 2021. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Central MN Jobs and Training Services (CMJTS) – Annual County Report

On motion by DuBose, seconded by Dunne, the Board moved to accept the Central MN Jobs and Training Services Annual County Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:11 p.m. **END TIME** – 7:11 p.m.
 # of **SPEAKERS** - 0

On motion by Montzka, seconded by Dunne, the Board moved to approve the Resolution setting the 2023 Chisago County Preliminary Levy at a 5.3% increase. The motion **FAILED** as follows: **IN FAVOR THEREOF:** Dunne, Montzka **OPPOSED:** DuBose, Greene.

On motion by DuBose seconded by Greene, the Board moved to approve the Resolution setting the 2023 Chisago County Preliminary Levy at a 6.87% increase. The motion **FAILED** as follows: **IN FAVOR THEREOF:** DuBose, Greene **OPPOSED:** Dunne, Montzka.

On motion by DuBose seconded by Dunne, the Board moved to postpone the Resolution setting the 2023 Chisago County Preliminary Levy and Budget until the September 21st Board of Commissioners meeting. The motion **PASSED** as follows: **IN FAVOR THEREOF:** DuBose,

Dunne, Greene, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to reduce the HRA-EDA Levy and Budget FY 2023 request by \$130,000 to \$470,000. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to POSTPONE the vote for the purchase of the KeySecur system upgrade for a total cost of \$148,140.00 using unallocated CIP funds to cover the cost increase until the next meeting on September 21, 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None

On motion by DuBose, seconded by Dunne, the Board moved to accept the Taylor West, LLC Household Hazardous Waste Facility Recycle Yard Construction Base Bid of \$130,000; and Alternate-1 Bid of \$5000; and \$18 per cubic yard fill materials as needed, and Authorize and Award the Construction Contract to Taylor West LLC, in the amount of \$135,000 with fill as needed for completion of the Chisago County Recycle Yard as presented and in the best interest of the County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve Resolution No. 22/0907-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Webster Meadows at 34745 Wild Mountain Road, Shafer Township, (PID #08.00131.10). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve Resolution No. 22/0907-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Kvale Estates located at 13995 270th Street, Chisago Lake Township, (PID #02.00226.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 8:23 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board