

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, September 21, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 21, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Assistant County Attorney Jeff Fuge, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by Montzka, seconded by Dunne, the Board moved to approve the request of the Rush City Council to rename a segment of County State Aid Highway 1 (4<sup>th</sup> Street) in Rush City in memory of Commissioner Mike Robinson. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved items 1-2 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 6:39 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – County Highway Naming Request

- 3.) Minutes from the September 7, 2022 Meeting
- 4.) Payment of County's Warrants and Miscellaneous Bills  
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 5.) Request for County Credit Card and Limit Increase – Ben Elfelt, LID Administrator

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. *No action was taken.*

On motion by DuBose, seconded by Montzka, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution No. 22/0921-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Preliminary Plat of SP Farms Plat One located at 272X Olinda Trail, Franconia Township, (PID #04.00370.20) south of Chisago Blvd. and west of Olympic Trail. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve Resolution No. 22/0921-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Preliminary Plat of North Dairy located at 31XXX Park Trail, Chisago Lake Township, (PID #02.00742.00) near the NE corner of Oasis Rd. and Park Trail. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to direct the Planning Commission to act expeditiously on the proposed amended Chisago County Zoning Ordinance Section 3 Definitions and Section 5.06 Agricultural (AG) District, B. Permitted Uses or Section 5.06 Agricultural (AG) District, C. Conditional Uses, in order to define and allow Slaughterhouse and Meat Processing Facilities within the Agricultural (AG) Zoning. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

#### **CITIZENS FORUM**

**TIME** – 6:58 p.m.      **END TIME** – 7:06 p.m.

# of **SPEAKERS** – 2; # of online submissions: 1

On motion by Montzka, seconded by Dunne, the Board moved to adopt Ordinance #22/0921-4, Amending Sections 2, 3.06 and 3.07 of Chisago County Subdivision Ordinance 99-2 as presented and for summary publication and recording pursuant to law. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to accept the September 12<sup>th</sup> Budget and Finance Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve by Board Resolution the Chisago County Preliminary 2023 Levy and Annual Budget, as presented at tonight's meeting; to include:

- A 2023 Preliminary County Levy of \$47,453,001
- A 2023 Proposed Annual Budget with Expenditure of \$82,316,204
- Establishment of Wednesday, December 7th, 2022 at 7:00 PM as the date and time required for public review of and comment on the Proposed 2023 Annual Budget & Final 2023 Levy.

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Donation of 10 drag recovery bars and accessories from GearGrid. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve the 2021 Emergency Management Performance Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Revised Axon Enterprise Purchase Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the appointment of Allyssa Houle - Sowka and Karen Kennedy to the Chisago County Citizen Review Panel. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Affiliation Agreement with Northern Illinois University was removed from the agenda to be discussed at the October 5, 2022 Board of Commissioners Meeting.

On motion by Dunne, seconded by Montzka, the Board moved to approve the SHIP Grant Agreement – Williams Park Community Garden. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Out-of-State Travel Request for 3 Children Services Social Workers to travel to Puerto Rico to provide child protective services. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the purchase of the KeySecur system upgrade for a total cost of \$148,140.00; \$38,140 of the overage would come from unallocated CIP and the remainder from operating budget. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the purchase of a new 1-ton Pick Up with the \$20,000 overage coming from the Hwy Equipment Repair budget. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

#### ARPA Discussion – Childcare Support

It is respectfully requested that the Chisago County Board of Commissioners discuss what type of program they want, if any, to create to expand childcare access in Chisago County.

On motion by Montzka, seconded by Dunne, the Board moved to approve a letter of support for the Franconia Sculpture Garden. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved to close the County Board meeting at 8:10 p.m. related to strategy for labor negotiations, including negotiation strategies , including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Meetings of the Chisago County Board of Commissioners may be closed if the closure is expressly authorized by statute. Minn. Stat. §13D.03 subd. 1. The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies , including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

On motion by DuBose, seconded by Dunne, the Board ended the closed meeting and reconvened the regular meeting at 9:17 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 9:18 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

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Richard Greene, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Clerk of the Board