

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, October 05, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, October 05, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the agenda. Motion seconded by Montzka, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the board moved to open the Health and Human Services Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

Chair Greene gave the gavel to Vice-Chair Montzka.

Health and Human Services Director Robert Benson provided the department updates. *No action was taken.*

On motion by DuBose, seconded by Greene, the Board moved to add items 1-5 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

**Board of Commissioners' Consent Agenda:**

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – Affiliation Agmt with Northern Illinois University
- 4.) HHS Committee Recommendation – SHIP Grant Agreement – Rush City High School

- 5.) HHS Committee Recommendation – SHIP Grant Agreement – Chisago Lakes WCC
- 6.) Payment of County’s Warrants and Miscellaneous Bills  
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 7.) Minutes from the September 21, 2022 Regular Meeting
- 8.) Leaves Without Pay – County Board Policy/Labor Agreement

On motion by Dunne seconded by DuBose, the Board moved to appoint Angela Malley as a At-Large representative on the Extension Committee; effective immediately thru January 5<sup>th</sup>, 2024. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Dunne, Greene, Montzka **OPPOSED:** None.

On motion by Dunne seconded by Montzka, the Board moved to approve the attached Proclamation, which proclaims October 2022 as Manufacturers Month in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Dunne, Greene, Montzka **OPPOSED:** None.

On motion by DuBose seconded by Dunne, the Board moved to approve the FY23 WBIF Grant Work Plan as recommended by the Policy Committee, including authorizing the Planning Team to make non-substantive changes as required by BWSR and designating Chisago SWCD as the fiscal agent authorized to submit the work plan and execute the grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Dunne, Greene, Montzka **OPPOSED:** None.

On motion by DuBose seconded by Dunne, the Board moved to approve

1. Add Valley Creek and Kelle’s Creek to the other regionally significant streams listed in Table 5-2 and Figure 5-2
- and
2. Add completed subwatershed assessments and inventories to Table 7-1 and Figure 7-1 as recommended by the Policy Committee.

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Dunne, Greene, Montzka **OPPOSED:** None.

County Administrator Chase Burnham provided administrator updates and correspondence. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments. **No action was taken.**

**CITIZENS FORUM**

**TIME** – 7:09 p.m. **END TIME** – 7:09 p.m.

# of **SPEAKERS** - 0

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 7:09 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

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Richard Greene, Chair

Attest: \_\_\_\_\_

Christina Vollrath  
Clerk of the Board