

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, October 19, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, October 19, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the amended agenda. Motion seconded by DuBose, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved item 1 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:44 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
 - 2.) Minutes from the October 5, 2022 Meeting
 - 3.) Payment of County’s Warrants and Miscellaneous Bills
- Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a

total dollar amount and notes the number of claims included in the total.

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve Resolution No. 22/1019-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Kaminski Estates located at 53145 Bayberry Avenue, Amador Township, (PID #06.00149.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve Resolution No. 22/1019-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, Approving an Amendment to allow the addition of a Commercial Recreation Area (Resort) and Rural Retail Tourism (gathering venue) on property located at 29616 Unity Avenue, Franconia Township, Parcel 04.00537.23. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to adopt Ordinance No. 22/1019-3, An Ordinance of the Board of Commissioners of Chisago County, Minnesota, Adopting Zoning Ordinance Amendments to Section 3 Definitions and Section 5.06 Agricultural District, B. Permitted Uses, and Section 5.06 Agricultural District, Section C. Conditional Uses, in order to define and allow Slaughterhouse and Meat Processing Facilities within the Agricultural Zoning District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to 1. Enact and Authorize Publication of Amendment(s) to Chisago County Zoning Ordinance, Section 8.03 Functions of the Planning Commission, as recommended by the Chisago County Planning Commission. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, **OPPOSED:** Montzka.

On motion by DuBose, seconded by Dunne, the Board moved to
2. Adopt Resolution No. 22/1019-4 A Resolution of the Board of Commissioners of Chisago County, Minnesota, To Affirm Planning Commissioner Terms Resulting from the 2022/2023 Redistricting Plan and to Establish a 2023 Workgroup as an Extension of the Planning Commission for the Continued Development of Revisions to the Chisago County Zoning, Subdivision, and Shoreland Ordinances. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:26 p.m. **END TIME** – 7:26 p.m.

of **SPEAKERS** – 0

On motion by Montzka, seconded by Dunne, the Board moved to enact Ordinance No. 22/1019-5 approving the rezoning of the properties described as 2785 Stark Road/CSAH 10 and 43353 Cedercrest Trail/CSAH 8, Fish Lake Township, PID#'s 03.00379.10 and 03.00400.00 from Rural Residential I (RRI) Zoning District to Agricultural (AG) Zoning District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to extend the time for acting on the Chad and Kari Rohman Interim Use Permit application to allow an accessory structure on property located at XXXXX Andee Avenue (PID 03.00441.31) for a period not to exceed 60 days so as to allow Planning Commission review no later than December 1, 2022, and County Board action anticipated on December 21, 2022 but no later than February 1, 2023; and direct staff to issue written notification of the extension authorized by this motion and that such written notification state that the extension is made to accommodate the early application and allow for regularly scheduled course of meetings and review prior to County Board receipt of the required Planning Commission recommendation. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Agreement for Creation of the Chisago County Environmental Connections Newsletter with Leffler Printing Company as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the October 12th Budget and Finance Report, approve adding a building inspector during the first quarter of 2023 and creating a contract with the City of Stacy and recognized that there will a budget impact on the Environmental Services Department, approved allocating the remaining \$10,000 of unallocated 2022 CIP to repair the hydrant at the Center City Public Works it if it is still needed, moved the items discussed at the September 13th B/F meeting to the ARPA expenditure and CIP 'buckets' for further discussion at November 9th B/F meeting, approve the request to reallocate funds from the ENTS-068 for \$5,000 and ENTS-070for \$25,000 to ENTS-095 (KeySecure) to cover overages, recommended \$65 per diems for County Citizen Committee to be approved at the County Board at the last meeting in December and for this amount to take place in 2023, and directed the CCSO Fleet Maintenance discussion to the Personnel Committee to determine the internal costs before moving forward. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Transportation Agreement Chisago and Phoenix Academy. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Out-of-State Travel Request for Kim Booker to travel to Connecticut to provide Child protective services to a client that is residing in a specialized facility. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the SHIP Grant Agreement – Lakeside Elementary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Minnesota Office of Traffic Safety 2023 Towards Zero Deaths Enforcement Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve Phase II of the Honeywell Energy Efficiency and Improvement Project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the grant application and sub-recipient agreement with the Children’s Services Collaborative and allocation of \$118,000 to the Children’s Services Collaborative. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the \$500 donation for the Children’s Water Festival from the Chisago Lakes Rotary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 8:20 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board