

## CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, October 19<sup>th</sup>, 2023

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At 3:00 pm, Thursday, October 19<sup>th</sup>, 2023, the Chisago County Park Board of Directors met in regular session at the Chisago County Government Center. The following members present: John Pantelis, Jolene Wille, Gregg Carlson, and Allen Siedow. Also present: Dan Dahlberg; 5<sup>th</sup> District County Commissioner, Joe Tart; Park Director, Kurt Schneider; Environmental Services Director, and Nicole Hawley; Office Support Specialist. Absent: Monica Wick

### Meeting Summary:

- Gregg Carlson added "Trail Plan" under New Business to the agenda.
- Unanimously the Board approved the September 21<sup>st</sup>, 2023 meeting minutes.
- Director Tart went through parks current projects and updated the Park Board Members.

Chair Carlson called the meeting to order and led the assembly in the Pledge of Allegiance. A roll call of the Board members was taken. A quorum was established.

Chair Carlson added "Trail Plan" under New Business to the agenda. **Motion** by Jolene Wille to approve the amended agenda. Second by Allen Siedow and carried unanimously.

Chair Carlson asked if Commissioner Dahlberg and Environmental Services Director Schneider be added to the attendance on the minutes. **Motion** by Jolene Wille to approve the amended September 21<sup>st</sup>, 2023 minutes. Second by Allen Siedow and carried unanimously.

**Citizen's Forum:** No one was present.

### Old Business

#### 2023 CIP- Updates

Director Tart informed the Park Board that 515-ft of the SPRT was removed with subgrade corrections south of Wyoming. This project was completed by Bluhm Construction and was apart of the 2023 CIP budget. Director Tart also updated the Park Board that the rock checks are currently being worked on by Peterson Companies near Bridge 2 and 3 of the SIRT for erosion control measures.

#### ARPA- Project Updates

Director Tart went over the new concession building at Ki-Chi-Saga County Park. Director Tart stated that the excavation company would have to grade the whole area and take the ground down about 18 inches. The next step would be to bring in gravel and pack it down. Director Tart went through the project schedule with the Park Board members. The hope is to have this project complete by June of 2024.

#### Sunrise Prairie Regional Trail Project- Segment G Update

Director Tart went over pictures of Phase 3 with Park Board members. Director Tart also mentioned a problem with some pooling of water in the right of way ditch lines on the earlier

phases of this project that are being further evaluated. Park Board members discussed a possible rescheduling of the ribbon cutting for this segment in spring of 2024. Winter care for this new segment was also discussed by Park Board members.

## **New Business**

### **Fish Lake County Park Gate Building**

Image Contracting in Harris, Mn has been hired to demo and rebuild the gate building. This project is going through the insurance process. There is hope that construction on the Fish Lake County Park Gate Building will begin soon.

### **2023 Operation Budget Updates**

Director Tart went through the current up to date Parks Division operations budget numbers for 2023 season. Park Board members asked questions about where specific items fell in the budget categories.

### **2023 Shelter Reservation Update**

Director Tart went over the numbers of the 2023 shelter reservations. 2023 was a record year for reservations coming in at 76. The 2023 reservations revenue totaled at \$3,855. Park Board members discussed the new shelter/concession building being built in 2024 at Ki-Chi-Saga Park with possible reservations in the future.

### **2023 Athletic Field Usage- Update**

Director Tart went over how many players there were for each athletic sport in 2023. Chisago County collects user fees of \$10 (Resident) or \$15 (Non-Resident) per user for each sport. Director Tart went through pictures of the Cross-Country Meet at Ki-Chi-Saga Park on October 17<sup>th</sup>. Director Tart mentioned that each large use permit request for an event like these costs the organization \$300.

### **Trail Plan- Center City Trailhead**

Park Board members discussed that they are happy citizens are excited/interested about this project.

**Adjourn** – Motion by Jolene Wille to adjourn the meeting. Second by Allen Siedow and carried unanimously at 4:12 pm.