



Chisago County Parks Division
313 North Main Street, Suite 240
Center City, MN 55012
(651) 213-8385 - FAX
(651) 213-8960 - PHONE

LARGE EVENT SPECIAL USE PERMIT REGULATIONS

Large Event Special use permits are required for, and not limited to, the following activities in accordance with the Ordinances.

Regulating Parks in Chisago County:

- Dunk Tank
- Game/Carnival Activities
- Canopies/Tents
- Sound Amplification
- Inflatable Devices
- Race/Walk/Bike Events
- Fishing Contest
- Orienteering Events
- Pony/Carriage/Hay Rides
- Photography & Movie Filming
- Over capacity
- Public Meetings
- Assemblies
- Worship Services
- Entertainment
- Parades
- Demonstrations
- Over Night Vehicle Parking
- Petting Zoo
- Horseshoe/Beanbag Tournaments
- Beanbag Tournament
- Drone Races
- Hunting
- Recreation Sport Tournaments
- Recreation Sports

Notes:

These activities are only permitted at specific locations, not all sites can accommodate these activities. Please make sure that you obtain permission for specific activities in designated parks prior to booking your event.

- A \$300.00 fee is required for processing each large use special use permit, once approved.
- A \$500.00 damage deposit is required for each large event special use permit, following review of event money will be refunded.
- Additional fees may be required for special use permits including, but not limited to, tents, maintenance or other special requests.
- A certificate of liability insurance is required for all inflatable devices; dunk tank, race/walk/bike, pony/carriage/hay rides, game/carnival activities, fireworks, recreation sports, and movie filming. Insurance requirements include, but are not limited to, comprehensive general liability in the minimum amount of \$1,000,000 per occurrence, \$1,000,000 general aggregate, \$1,000,000 food product liability per occurrence (if applicable) and fire/property damage in the of \$1,000,000 per occurrence. The required insurance certificate must name the County of Chisago, 313 N. Main Street, Center City, MN 55012, its officials, agents, employees, and volunteers as additional insured's. A copy of the Certificate of Insurance that verifies such insurance is in full force throughout the term of permit, and must be submitted to the Chisago County Parks Department office two weeks (14 days) prior to the scheduled event. **Failure to submit the Certificate of Insurance two weeks prior to the event will result in cancellation of the Special Use Permit, NO EXCEPTIONS.**

To receive consideration and approval for a Large Event Special Use Permit, please continue and complete the Online Large Event Special Use Permit Request Form.

Please Note:

Special Use Permit requests must be received at least three weeks prior to event date. You will be contracted regarding approval or denial within 7 days of receipt of request. Approval forms will not be authorized until all fees are paid in full. For your convenience we accept Debit/Credit or eCheck. Permit requests not received within three weeks of the event may be assessed a \$30.00 late fee.