



2023 - 2024 AQUATIC INVASIVE SPECIES TREATMENT and EDUCATION GRANTS for LAKE ASSOCIATIONS

APPLICATIONS DUE: 4:30 p.m. on May 3, 2023

BACKGROUND

As a part of the Federal American Rescue Plan Act (ARPA), the Chisago County Board of Commissioners have allocated a total of \$250,000 of their total \$10.9M Coronavirus State and Local Fiscal Recovery (SLFRF) fund allocation to Chisago County Water Resources programming serving lake associations within Chisago County.

Chisago County is issuing a grant application to distribute the American Rescue Plan Act (ARPA) Water Resources Grant Funding of approximately \$70,000 for 2023 and \$70,000 for 2024 (\$140,000 total over two years) of the total \$250,000 grant amount for Aquatic Invasive Species (AIS) Treatment and Education and Outreach projects. Projects must comply with state statutes requiring that funds are to be used “solely to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the County.”

The following amounts are allocated to each lake association with a 501(c)(3) status within Chisago County, based on a base grant amount and percentage of littoral acres on lakes within each lake association, and upon receipt of a qualified and approved application. If a lake association has not spent its awarded base and littoral grant funds in 2023, those remaining funds will be combined and rolled into future programs years for possible larger grant activity in 2024 & 2025. All ARPA Water Resources Grant Funding must be spent by December 31, 2025.

Table 1: 2023-2024 Treatment Grant Based on \$10,000 Base and Littoral Area - \$70,000 Total Grant Award Each Year

Lake Association	2023 \$5,000 Base Grant	2024 - \$5,000 Base Grant (or \$10,000 Base Grant if Base not spent in 2023)	Littoral (Acres)	% of Total	2023 & 2024 Grant Based on Littoral Acres (2024 grant amount pending rollover of unspent funds)
Comfort Lake Association Comfort and Little Comfort Lakes	\$5,000	\$5,000	106	1.73%	\$605.50
Goose Lake Association North & South Goose, Mandall & Rabour Lakes	\$5,000	\$5,000	430	7.04%	\$2,464
Green Lakes Association Green, Little Green Ellen Lakes	\$5,000	\$5,000	1,343	22%	\$7,700
Center Lakes Association North & South Center Lakes	\$5,000	\$5,000	1,169	19.14%	\$6,699
Chisago Lindstrom Kroon Lakes Association Chisago, North Lindstrom, South Lindstrom, Kroon Lakes	\$5,000	\$5,000	1,087	17.80%	\$6,230
Pioneer Lake Homeowners Association Pioneer Lake	\$5,000	\$5,000	77	1.26%	\$441
Rush Lakes Improvement Association East & West Rush Lakes	\$5,000	\$5,000	1,895	31.03%	\$10,860.50
Total	\$35,000	\$35,000 Minimum	6,107	100%	\$35,000

Each lake association listed in Table 1 above may apply to the 2023 AQUATIC INVASIVE SPECIES TREATMENT and EDUCATION GRANT using this application. The County will provide the funds to each lake association in the form of a reimbursement grant. On the grant application form, each lake association must explain how the funds will be used for AIS treatment, and/or outreach and education programming.

Each lake association will enter into an agreement with the county. The person listed on the application should be the primary contact for the grant, authorized to sign the grant agreement, and be responsible for submitting grant reimbursement requests and the final Activities Report.

APPLICANT GUIDELINES

1. Funding is provided on a reimbursement basis. An Activities Report funded by an award under this program is due December 1, 2023. The county will provide reimbursement after receiving the Activities Report.
2. The Activities Report, due by December 1, 2023, must include a copy of:
 - a. The 501(c)(3) or Employee Identification Number for your lake association,
 - b. Itemized list of funds spent, including all invoices,
 - c. Minnesota Department of Natural Resources (DNR) Aquatic Plant Management permit,
 - d. Spray log (or equivalent),
 - e. Map of treatment area,
 - f. Plant or carp survey or delineation report,
 - g. Plant or carp survey or delineation invoice,
 - h. All grant contracts indicating other funding received for treatment (from a DNR treatment grant, lake association, watershed district, or lake improvement district, etc.),
 - i. Any other information required under the grant's reporting requirements.
3. Grantee may seek reimbursement costs incurred no earlier than April 6, 2023, and no later than December 31, 2023, that are incurred toward the implementation of Aquatic Invasive Species Treatment, Education or Outreach projects which are awarded a grant for the under the 2023 grant program year.
4. If the report of activities is not received by December 1, 2023, the award may be forfeited by the grantee, unless otherwise arranged and an alternative due date is given.
5. The treatment area for Eurasian watermilfoil, curly-leaf pondweed, invasive phragmites, purple loosestrife, starry stonewort, and zebra mussels must be confirmed via a population or delineation survey.
6. The county will accept population or delineation surveys completed in 2021 and 2022. The survey may be done by the same company conducting treatment.
7. Grant must fund treatment activities of an AIS species already present in the waterbody.
8. The applicant is responsible for carrying out all activities related to their proposal, including (but not limited to): fiscal management, labor, and materials, permitting and reporting requirements, and carrying proper insurance.
9. Funds cannot be used for purchasing or supplying food.
10. All proposals must comply with applicable federal, state, and local laws, rules, and ordinances.
11. All activities for which reimbursement is requested must take place in Chisago County during the 2023 calendar year.
12. Treatment of AIS is the preferred use of the ARPA funding and the majority of grant funding identified in Table 1 should be dedicated to all forms of control, maintenance of equipment, carp related activities, and plant surveys and/or delineations as part of treatment activity. Other eligible grant funding includes AIS education and outreach activities.
13. All grant funds must be spent by December 31, 2025.

APPLICANT ELIGIBILITY

Those eligible to apply for available funds include lake association with a 501(c)(3) status within Chisago County. All proposed activities must take place in Chisago County.

ELIGIBLE ACTIVITIES

- All forms of AIS control, such as chemical treatments, biological treatments, and mechanical harvesting are covered by this grant.
- Maintenance of equipment as part of an AIS treatment activity.
- Plant surveys and delineations as part of an AIS treatment activity.
- Carp population surveys, barriers and or removal activities. Carp population surveys must be submitted to receive reimbursement for carp removal activities.
- AIS education and outreach to help prevent the introduction or limit the spread of AIS, including education materials, supplies, printing and promotions, professional services (including grant writing), program fees (facility fees, hired educators/speakers).

Consideration of additional cost categories is at the discretion of Chisago County.

QUESTIONS

Direct all questions to Susanna Wilson Witkowski at susanna.wilson@chisagocountymn.gov or 651-213-8380.

SUBMISSION

All applications are due by 4:30 p.m., May 3, 2023. Email applications to: susanna.wilson@chisagocountymn.gov

AWARD CRITERIA

No awards will be allocated until the grant application period has closed. Chisago County will distribute the available funds to all applicants whose applications meet the grant requirements following the allocations identified in Table 1. Funding is provided on a reimbursement basis. An Activities Report funded by an award under this program is due December 1, 2023. The county will provide reimbursement after receiving the Activities Report. If a lake association has not spent its awarded base and littoral grant funds in 2023, those remaining funds will be combined and rolled into future programs years for possible larger grant activity in 2024 & 2025. All ARPA Water Resources Grant Funding must be spent by December 31, 2025.

TIMELINE

- Grant will open on April 7, 2023
- Applications are due May 3, 2023
- Grant award letters will be sent out May 19, 2023
- Reports of activities must be submitted by December 1, 2023, unless otherwise arranged.

1. APPLICANT INFORMATION

Applicant Name (Organization):			
Contact Person Name and Title:			
Address:			
Phone Number:		Email:	
By submitting this grant application on behalf of the organization listed above, I agree my project lead will fully participate in the assessment and evaluation process, including but not limited to submitting reports and invoices on time, information as requested, and completing and submitting the provided Activities Report. Additionally, the project lead will follow all application guidelines for use of funds if awarded.			
Date:			
Additional Staff/Contracting Agency (Add Additional Lines if Necessary):			
Name:	Position:	Organization:	Contact Information:

2. PROJECT INFORMATION – CONTROL, PLANT SURVEYS and CARP ACTIVITIES

Please list individually list the amount requesting and treatment information for each lake for which the lake association is requesting grant funding (chemical treatments, biological treatments, and mechanical harvesting, plant or carp surveys and delineations, and carp activities). Please use additional sheets if necessary.

Waterbody Name:					
Amount Requested:					
Approximate Start Date:					
Treatment, Survey/Delineation or Carp Activity Method	Species Requested	Requested Dimensions	Commercial Treatment Company	Treatment Action	Amount Requested

Waterbody Name:					
Amount Requested:					
Approximate Start Date:					
Treatment, Survey/Delineation or Carp Activity Method	Species Requested	Requested Dimensions	Commercial Treatment Company	Treatment Action	Amount Requested

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Amount Requested:					
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Briefly describe your organization's history of AIS and water quality management. How will the proposed project assist your organization in reaching certain AIS or lake management goals? Please use additional sheets if necessary.

List and describe any required permits or approvals to be obtained prior to project implementation.

Are DNR Aquatic Plant Management Permits required?	Yes (If yes, list DNR Permit number)	No
*Note that required DNR permits must be received before project funding can be finalized.		

Besides the project lead, staff and consultant, please list any community partners, citizen commission members, or others that will be involved in the project and what their role will be. Add additional lines as needed. Please use additional sheets if necessary.

Name	Agency/Position	Role in Project

5. PROJECT COSTS

Project Costs:	
List and describe the objectives that will comprise your project and estimated cost of each objective. Please list the Objective Category and description for each project.	
Objective Categories (Control, Maintenance, Survey/Delineations, Carp Activities, Education/Outreach)	Amount of Treatment Grant Program Request Total
1.	
2.	
3.	
4.	
5.	
Total Project Cost:	
	\$

6. PROJECT REVENUES

Project Revenues:			
Include other grant revenue sources, matching dollars, and in-kind contributions for your project, if any.			
Project Sponsors	Cash Contribution	In-Kind Contribution	Total Project Support
1.			
2.			
3.			
4.			
Total: All Project Sponsors			
Treatment Grant Amount Requested			
Grant Totals	\$	\$	\$

I certify that my answers are true and complete to the best of my knowledge.

Name of Authorized Representative (please print) _____

Authorized Representative Signature: _____ Date: _____

Office Use Only

Overall YTD funding request for this lake/lake association (including this application):

\$

Water Plan Policy Team Recommendations:

Water Plan Policy Team Recommended:

Date:

Chisago County Board of Commissioners Action:

Chisago County Board of Commissioners Approved:

Date: