

CHISAGO COUNTY ACCEPTANCE OF GIFTS POLICY

I. POLICY STATEMENT

Pursuant to Minnesota Statute § 375.26, county governments are permitted to receive gifts of property, both real and personal property, and other things of value, from individuals and/or entities.

The Chisago County Board of Commissioners adopted Resolution No. 060419-3 for the acceptance of such gifts by Chisago County, and does furthermore wish to express its appreciation to those persons, businesses and organizations that have in the past and will in the future present the Chisago County with gifts.

This policy sets forth the conditions under which Chisago County may accept gifts.

II. POLICY GUIDELINES

- A. Minnesota Statute § 465.03 requires the Chisago County Board of Commissioners to accept, by Resolution adopted by two-thirds (2/3) majority of its members, any such gift.
- B. Any gifts to Chisago County having a value in excess of \$500 must be accepted only by the Chisago County Board of Commissioners. Any employee or official of Chisago County who has been contacted by an individual or organization concerning a gift of such value, or greater, must immediately notify the Chisago County Auditor and the Chisago County Board of Commissioners of such proposed gift for purposes of the board's consideration of its acceptance.
- C. Gifts of any value which are subject to any conditions or terms by the donor shall only be accepted or not accepted as determined by the Chisago County Board of Commissioners.
- D. Unconditional gifts having a value of less than \$500 may be conditionally accepted: by the board as a whole; a Board member; or a Department Head at any time, provided notification concerning such gift is made to the Chisago County Auditor by the acceptor(s) in a timely manner.
- E. On at least an annual basis, the Chisago County Auditor shall compile and present to the Board a full and complete list of all such gifts in the amount of less than \$500 conditionally accepted by the County for final approval and acceptance by the Chisago County Board of Commissioners.