

# **CHISAGO COUNTY SCHEDULING POLICY FOR USE AREAS WITHIN CHISAGO COUNTY PARKS**

## **I. POLICY STATEMENT**

The County of Chisago recognizes the desire for users to schedule use areas within Chisago County Parks in order to prevent use conflicts.

This policy is intended to benefit all users of the Chisago County Parks.

This policy is applicable to all use areas within Chisago County Parks at the discretion of the Park Director.

This policy sets forth the conditions under which scheduling will be handled for the use areas within Chisago County Parks.

## **II. POLICY GUIDELINES**

- A. The Chisago County Park Director has final responsibility for scheduling the use areas within the Chisago County Parks.
- B. All park shelter scheduling remains the responsibility of the Chisago County Parks Division and is not governed by this policy.
- C. All park users seeking to schedule use areas shall sign a waiver indemnifying Chisago County and a Memorandum of Agreement for use areas before any reservations are considered complete.
- D. A standard user list shall be provided to all groups wishing to schedule recurring use area time.
- E. The Applicant seeking to schedule use areas must sign the Memorandum of Agreement prior to use areas being assigned by Chisago County Parks.
- F. This policy may be reviewed by the County Board on an annual basis.

**POLICY NBR: 2007-3**  
**Revised: December 15, 2010**  
**Revised: September 26, 2007**  
**Adopted: March 7, 2007**

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Richard Greene	Date
Chair, Chisago County Board of Commissioners	

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DeAnna M. Lilienthal	Date
Clerk, County Board	

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**C E R T I F I C A T I O N**

State of Minnesota     )  
    ) ss.  
 County of Chisago     )

I hereby certify that the foregoing resolution is a true and correct copy of a policy presented to and adopted by the Board of Commissioners of Chisago County at a duly authorized meeting thereof on the 15<sup>th</sup> day of December, 2010.

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DeAnna M. Lilienthal  
 Clerk, County Board